Enroll

Re-Enroll

Update Information

Communicate

Automate
How to:

Sign-in to Student Profile
Enroll New Student
Fill out Enrollment Information
Provide Medical Information
Provide Contact and Pickup Authorizations
Navigate the student Profile Page
Make on-line payments
Open Browser
Navigate to NorthStar360.org

Select NorthStar Student if:
- Student is returning
- Student is already enrolled
- You have additional students to Enroll
- To go to the Student Profile

Select New Student if:
- Student has never attended NorthStar

New Student
To get started we need:

- Parent/Guardians Email address
- Set up a password for your profile
- The Students Name
- Click the Submit Button

Basic Student Information

- You will automatically be directed to the Basic Student Info Page
- Some fields will already be filled from information you have already entered
- The " * " symbol indicates a required field, you will not be able to move on if required information is missing.
When selecting the response to this question an additional page will open with correct Release of information form.

After submitting the Release form, you will be returned to the Basic Information page to continue where you left off.
Student Demographics

Financial Info

Note: There is a status bar on this page and every other page after to show progress towards completion.

- First we collect some additional Student information
- Then they switch to Parent/Guardian information

- Now lets collect a bit of financial information
- Also any special living situations or programs we should know about.
- If you need to change something on a previous page, you can now use the prep button
The Medical Information page is very important given the physical nature of some programs at NorthStar and Outward Bound.

These pages also contain Student information because they may be used offsite.

Navigation

- You may have noticed when you move on to another page a message pops up to tell you where you are being directed.
In an effort to capture all information on Allergies — Medications etc. you can add as many boxes as needed by clicking the “ADD” button for each field.

You can also remove these fields using the
Some reading and signatures are next!

Note another progress bar!

You are past the halfway mark!

Note another progress bar!
Enrollment is contingent upon acceptance of policies and rules, you will see the errors on the right if not checked. Please contact Administration for additional information if needed.
Provide Emergency Contacts and Pickup Auth.

This form can be updated on your profile page for special situations or one-time changes.
Fees and Guidelines

This is the last form in the enrollment process.

Next you will be taken to your Student profile Portal.
Student Profile Page

- This page is your access point to all your students information. You have links across the top and along the side to access information or update information.

- View Payment information.

- Make payments for Registration Fees or other Fees.

- Check out the Events Calendar

- Update your students information

- Access the Handbook and much more

and much more
Coming Soon! PayPal on-line payments!

(Until PayPal payments are implemented, contact a NorthStar staff member for current payment options, we can still process Credit Cards and Cash payments)